

CITY OF CASEY, IOWA  
REGULAR CITY COUNCIL MEETING  
CASEY COMMUNITY BUILDING  
TUESDAY, DECEMBER 10, 2019  
7:00 P.M.

The regular meeting of the Casey City Council was held Tuesday, December 10, 2019, at 7:00 p.m. Present were Mayor Barry Chalfant, Stacy Maas-Wagner, Bret Wedemeyer, Nick Lindberg, Rick Richter and Travis Peterson. Also present were Janon Douglas, Jon Welker, Clint Fichter, and Ben Stouffer.

Mayor Chalfant called the meeting to order at 7:00 p.m. All stood for Pledge of Allegiance.

A motion to approve the agenda as presented was made by Wedemeyer and second by Peterson. All ayes. Motion carried.

A motion by Wedemeyer and second by Wagner to approve the consent agenda with minutes from November 4 and November 26, 2019 and bills as presented. All ayes. Motion carried.

Bills presented:

KUM & GO	FUEL	222.69
JACOBSEN'S INC.	SUPPLES	143.30
ALLIANT	NOVEMBER UTILITIES	3865.68
IRWA	DUES FOR 2020	225.00
IPERS	IPERS	1484.98
SCHILDBERG	ROCK	1184.30
CASEY TELEPHONE	MONTHLY PHONE BILL	280.06
ADAIR NEWS	PRINTING	527.69
ADAIR AUTO PART	AUTO PARTS	72.87
ROLLING HILLS BANK	LOAN PAYMENT	7721.85
VISA-UMB	TIM'S BOOTS	432.88
AGRILAND FS.INC	DIESEL FUEL	633.51

MILLER PLUMBING	REPAIR	73.74
GUTHRIE AUTOMOTIVE	AIR FILTERS	431.42
WALLACE AUTO SU	FILTER	59.98
LELAND ACKER	CLEANING	24.17
RICK RICHTER CO	DEPOSIT REFUND	200.00
UTILITY SERVICE CO., INC.	STANDPIPE CITY TANK	1808.60
AGSOURCE LABORATORIES	TESTING	861.50
FAYE EDGINGTON	OFFICE HELP	675.00
MIDWEST OFFICE TECH	CONTRACT FEE	73.20
WELLMARK HEALTH INS	HEALTH INSURANCE	4221.81
CASEY POST OFFICE	BOX RENT	94.00
EFTPS - 941 FICA	FED/FICA TAXES	2007.12
PAYMENT SERVICES NETWORK	MONTHLY CHARGE	89.00
CANON FINANCIAL SERVICE	CONTRACT SERVICES	111.99
IOWA CHILD SUPPORT	CHILD SUPPORT	276.92
EHRMAN CONTRACTING	ROOF REPAIR	2160.00
STUART TRUE VALUE	CHRISTMAS DECORATIONS	171.07
GOOD SHEPHERD CHURCH	CHRISTMAS WREATH	25.00
GUTHRIE CO REC	UTILITIES	429.64
JANON DOUGLAS	OFFICE SUPPLIES	204.31
V & K	ENGINEERING FEES	324.00
GUTHRIE WELDING & REPAIR	PIPE, LABOR,SHOP SUPPLIES	61.55
DMACC	TRAINING	500.00
MARILYN LUDWIG	DEPOSIT REFUND	50.00
CHRISTOPHER DANIELS	DEPOSIT REFUND	50.00
STEVEN WOLFE	DEPOSIT REFUND	50.00
LINDA BELLHEIMER	DEPOSIT REFUND	200.00
IOWA BARNS	BOOK	29.95

	EXPENSE	REVENUE
	S	
GENERAL FUND	7618.55	10149.24
LIBRARY FUND	695.32	55.74
ROAD USE FUND	3636.63	4020.52
EMPLOYEE BENEFIT FUND	2955.27	2002.73
EMERGENCY		125.29
DEBT SERVICE FUND	7721.85	1582.57
WATER/SEWER STUDY FUND	324.00	
WATER FUND	5028.03	9244.17
SEWER FUND	4079.13	9700.93
		<b>38,067.3</b>
<b>TOTAL</b>	<b>32058.78</b>	<b>6</b>

Jan Tuffin, President of the Library Board spoke to the council about repairs that needed to be done at the library. Council directed Jon to look at the various concerns and see about the repairs. Richter may accompany him. In the future, they can e-mail the clerk, with a copy to the mayor and the public works director about any repairs that need to be done. Tiffin also let the council know that they would like to increase the hours at the library which would then increase their budget. The council said to present their budget to the clerk so it could be included in the budget workshops. The library board would also like to have monthly reports on the library revenue and expenses. The clerk let them know she had delivered the November reports the past week. The clerk will get the e-mail addresses of the board members who would like the reports so they can be e-mailed each month.

Tom Fagan asked the council about buying a small parcel of land from the City. It had been discussed some years before but nothing had been finalized. Attorney Fichter explained that the City needed to set a date for a public hearing at the January meeting to be held at the February meeting to sell the land. The council needs to determine what price they want for the land and Fagan needs to determine what he is willing to pay. If both parties agree, the land will need to be surveyed and the abstract brought up-to-date.

Ben Stouffer presented a quote from Iowa Pump Works for a High Tide Dialer Unit for the sewer plant in the amount of \$2,884.00. He explained that the current dialer was not compatible with the pumps. Moved by Peterson, seconded by Wedemeyer to accept bid. All voted aye. Motion carried.

Welker asked about the possibility of donating sick, comp and/or vacation time to another employee. Council asked Acting City Clerk Douglas if that was legal. Douglas explained that it was legal, it was up to each entity to decide. Most cities limit the donation to an employee only if that individual (or family

member) is very ill or an extreme emergency situation. Council agreed that they would not do it at this time.

Douglas reported that she had attended a budget workshop on December 5<sup>th</sup>. Explained that there were some new rules for doing the budget this year.

Explained that she had received an audit from State Auditor requesting more information about the library checking and savings. I explained that the library checking was moved to the city checking. I also explained that the library savings was handled by the city, with the direction coming from the library as to depositing/spending the money. He also wanted more of an explanation about the \$7,000 payment to the CWT Fire Department. The State was going to consider that a donation because we did not have an invoice for it. Douglas received more of an explanation from Council member Richter about the payment and relayed that to the auditor. Douglas has not heard back from the auditor yet.

Alliant Energy discovered last month that they had not been billing the city for the electricity at the Community Building. The bill thru November will be approximately \$3400.00 and they are sending a bill for it. It will now be on the bill with the other meters.

Douglas asked the Council if they would now pay her. They agreed to pay at the same rate as Sargent, \$19.46 an hour thru payroll. Moved by Lindberg, seconded by Peterson. All voted aye, Motion carried.

Attorney Fichter said we could continue to pay Leland Acker to clean the Visitor Center after he assumes the Council seat. Acker reported that both furnaces had quit working when he checked on the building Tuesday. Miller Plumbing & Heating was called. One furnace was fixed by taking parts from the other furnace but the other furnace couldn't be fixed. Waiting on a quote for a new furnace. Council wants the Community Building cleaned during business hours and an invoice presented with dates and hours worked.

Discussion was held with follow-up on grants with Region XII. Attorney Fichter said he was waiting on information from V & K.

There is to be a MLA training for Mayor/Council at Van Meter on Saturday, December 14 with the League of Iowa Cities. None of the council could attend but Chmelar would like to have one of the handbooks. Attorney Fichter said he would get one for Chmelar.

Moved by Richter, seconded by Wagner, to approve adoption of Chapter 5, Utilities, Billing Charges. Roll call vote: Richter, Wagner, Lindberg, Peterson, Wedemeyer. All ayes: Motion carried. Moved by Lindberg, seconded by Wedemeyer to waive the second and third reading. Roll call vote: Lindberg, Wedemeyer, Richter, Wagner, Peterson. All ayes. Motion carried. Effective January 1, 2020. The only changes to this ordinance is that the City will no longer be posting door hangers for delinquent (shut-off) notices. The delinquent notice sent on/or about the 15<sup>th</sup> of the month will be the only notice. The other addition to the ordinance is the addition to the out-of-town rates. They have always been charged the same as in-town rates but not mentioned in the ordinance.

The Council approved the Procurement Policy, Fraud Reporting Policy, Code of Federal Regulations for Grants and Agreements, Uniform Administrative Requirement as needed for the Bridge Project. Resolution 2019-14, Conflict of Interest Policy was also passed. Motion by Lindberg, second by Richter. Roll call vote: Lindberg, Richter, Wagner, Wedemeyer, Peterson – all ayes. Motion carried.

Richter would like to have written instructions on how to use the stove in the community building. He also suggested a rack for the round tables in the storage room to make moving them around easier. He will check into the cost. Wagner suggested that we add clean up of the stove and microwave to the clean-up agreement. They have not been cleaned after use.

Peterson asked for a credit to the Bonita Draman utility bill for the month of October. It was about 2900 gallons higher than normal due to a leak of an outside faucet. This did not go down the sewer. Moved by Peterson, seconded by Wedemeyer to give credit on the sewer bill for 2900 gallons. All voted aye. Motion carried.

Moved by Peterson, seconded by Wedemeyer to adjourn at 9:30. All voted aye. Motion carried.

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Barry Chalfant, Mayor

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Janon Douglas, Acting City Clerk