

**Casey City Council
Casey Library
June 4, 2018
Regular Meeting**

The regular meeting of the Casey City Council was held Monday June 4, 2018 at 7:00 p.m. Present were Mayor Barry Chalfant, Council members Bret Wedemeyer, Nick Lindberg, Stacy Wagner, Travis Peterson and Rick Richter. Also present was City Clerk Michelle King, Public Works Director Jon Welker and Sewer Operator Ben Stouffer.

Mayor Chalfant called the meeting into order. All stood for Pledge of Allegiance.

A motion to approve the agenda with the correction of item number 8 to be correct to “Resolution 2018-15 CD transfer of funds for water controls”, was listed as “sewer pump”, was made by Wedemeyer and second by Peterson. All ayes. Carried.

A Motion to approve the consent agenda which include the minutes from May 7th and the Minutes from special meeting May 15th, 17th and 29th with one correction to the meeting minutes from June 15th, A motion by Peterson and second by Lindberg to give Knapp a pay increase of \$1.00 per hour effective July 1, 2018 – the vote was not originally listed in the minutes – All ayes; also approved were the bills as presented and Cigarette permit 2018-02 For White Oaks Station #83.. Motion made by Wedemeyer and second by Richter. All ayes. Carried.

List of bills presented are as follows:

**BILLS NEEDING APPROVAL FOR JUNE 4
2018 COUNCIL MEETING**

| VENDOR | FOR | |
|----------------------------|----------------|-------------|
| ACCO | CHEMICALS | \$ 1,072.60 |
| ADAIR CO LANDFILL | GROUND MAINT | \$ 1,491.00 |
| AGSOURCE | TESTING | \$ 925.50 |
| ALLIANT | UTILITIES | \$ 2,743.72 |
| B AND C ROLLOFF | GROUND MAINT | \$ 3,272.20 |
| CANON | EQUIPMENT | \$ 111.99 |
| CASEY POST OFFICE | POSTAGE | \$ 990.00 |
| CASEY TELEPHONE | UTILITIES | \$ 230.88 |
| CHARLENE SCHILLER | DEPOSIT REFUND | \$ 50.00 |
| CONNIE SCARLETT | DEPOSIT REFUND | \$ 50.00 |
| CORE AND MAIN | EQUIPMENT | \$ 140.64 |
| CRESTON PUBLISHING COMPANY | PUBLICATIONS | \$ 27.00 |

| | | |
|---------------------------|--------------------|----------------------|
| EMC INSURANCE | PREMIUM | \$ 1,047.00 |
| GUTHRIE CO REC | UTILITIES | \$ 355.43 |
| HACH | EQUIPMENT SUPPLIES | \$ 141.79 |
| HANSEN'S M & M | GROUND MAINT | \$ 22.25 |
| IOWA CHILD SUPPORT | CHILD SUPPORT | \$ 409.84 |
| JOANN HANSEN | DEPOSIT REFUND | \$ 50.00 |
| KING, MICHELLE | MILEAGE REMB | \$ 48.59 |
| LELAND ACKER | LABOR | \$ 116.29 |
| MIDWEST OFFICE TECHNOLOGY | OFFICE SUPPLIES | \$ 280.05 |
| MILLER PLUMBING | GROUND MAINT | \$ 75.00 |
| MUNICIPAL SUPPLY | EQUIPMENT SUPPLIES | \$ 1,159.84 |
| PAYROLL | PAYROLL | \$ 10,490.07 |
| ROCHON CORP | CAPITAL PROJECT | \$ 263,639.00 |
| RONA BAER | DEPOSIT REFUND | \$ 50.00 |
| S & L WATER CO | SUPPLIES | \$ 16.00 |
| STUART TRUE VALUE | GROUND MAINT | \$ 133.49 |
| THE ADAIR NEWS | PUBLICATIONS | \$ 530.36 |
| USA BLUE BOOK | EQUIP REPAIR | \$ 660.71 |
| UTILITY SERVICES | GROUND MAINT | \$ 1,678.26 |
| VISA-ROLLING HILLS | MISC | \$ 998.66 |
| WALLACE AUTO SUPPLY | VEHICLE MAINT | \$ 221.78 |
| WELLMARK | INSURANCE | \$ 3,383.61 |
| WHITE OAK STATION, LLC | VEHICLE MAINT | \$ 140.00 |
| TOTAL | | \$ 296,753.55 |

Jon Welker, the new public works director was introduced to the council and the public.

Stouffer reported Electric Pump Quote for a flow monitor for the sewer plant and a lift pump. Total the two items were approximately \$20,000.00 which was not budgeted. While V and K conduct the water and sewer studies they may have other suggestions as well. Item tabled until after studies are completed.

Welker stated the backhoe needs some repairs.

A motion by Lindberg and second by Peterson to allow Welker to have a quote for repairs from Randy Donnelley to do the back hoe repairs and get work done if it is under \$2000.00. All ayes. Carried.

King provided a clerk's report on paper. Clerk's office will be closed Tuesday June 26th. A complaint was received a property that needs mowed and trimmed. The owner will be contacted.

Stouffer stated a water line has been repaired to a property on 348th street, as well as a large leak on W Logan near the intersection of Logan and McPherson. This leak appears to have been leaking for a while, it was an old service line to the restaurant that used to be at that corner, and the water was spraying right into the storm drain, so water was not surfacing.

The Mayor had nothing to report.

Discussion was held on hiring a compliance officer.

A motion by Wedemeyer and second by Wagner to put and ad in the Adair, Stuart, Guthrie and Adair County papers to accept applications for a compliance office. All ayes. Carried.

A motion by Peterson and second by Wedemeyer to approve Resolution 2018-14 Employee Wage Compensation. Roll Call Vote Ayes – Wedemeyer, Lindberg, Peterson and Wagner. Nays – Richter, Carried.

A motion by Peterson and second by Wagner to approve Resolution 2018-15 Transfer Funds from CD to Water to pay for new controls at the water plant. Roll Call Ayes- Wedemeyer, Lindberg, Peterson, Wagner and Richter. Carried.

A motion by Wedemeyer and second by Wagner to approve Resolution 2018-16 USDA Rural Development Finance Preliminary Engineering report for water and sewer. Roll Call Ayes- Wedemeyer, Lindberg, Peterson, Wagner and Richter. Carried.

Discussion was held about possible funding assistance for hiring and engineer for the Rutt park project. The Grant committee is asking for funding assistance, if the city can help pay for any portion of the \$13,500.00 Engineering fees, the grant committee can write additional grants for other areas that could help free up funds to be used towards the Engineering fees with Snyder and Associates.

A motion by Wagner and second by Wedemeyer to pay \$11,000.00 towards the engineering fees for Snyder and Associates to prepare a scope for the Rutt park project. All ayes. Carried.

A motion to approve a Change order #2 of \$4,669.00, submitted by Rochon was made by Wagner and second by Lindberg. All ayes. Carried.

A motion to approve pay application #3 of \$162,152.65, submitted by Rochon was made by Richter and second by Wedemeyer. All ayes. Carried.

The following item was tabled until City Attorney Fichter provides additional information to King for council to review; Re review of code regulations for vacant commercial properties No Nuisance properties were discussed, as 60 day extension were granted at the May meeting.

The following item was tabled until City Attorney Fichter is available to attend to discuss in more detail; Development of Capital Improvement Plan.

The following item was tabled until City Attorney Fichter is available to attend to discuss in more detail; Development of Developing a Compressive Plan.

Discussion was held about offering a minimum call out time for employees. For example when the alarms go off at the Sewer or Water plant during off hours that require coming to the water or sewer plant to address the alarm, that the employee would get a minimum of so many hours, even it is took a few minutes..

A motion by Lindberg and second by Peterson to establish a 2 hour minimum call out time for employees. All ayes. Carried.

Discussion was held on providing work related clothing, such as Shirts with City of Casey printed on them and a possible yearly boot allowance.

A motion by Lindberg and second by Wedemeyer to order t-shirts for employees with City of Casey printed on them, in a safety color. All ayes. Carried.

A motion by Richter and second by Wagner to establish a yearly boot allowance of \$150.00 per employee. All ayes. Carried.

At 8:15 p.m. a motion by Wagner and second by Lindberg to adjourn. All ayes. Carried.

Barry Chalfant-Mayor

ATTEST:

Michelle King- City Clerk

MAY 2018 BALANCE SUMMARIES

EXPENSES

| FUND | MONTH TO DATE EXPENSES | YEAR TO DATE EXPENSES |
|---------------------------|---------------------------------------|----------------------------------|
| GENERAL | 7,416.42 | 162,914.13 |
| ROAD USE | 5,207.62 | 24,310.98 |
| EMPLOYEE BENEFIT | 9,937.19 | 45,534.49 |
| EMERGENCY | 0.00 | 0.00 |
| LOCAL OPTION SALES TAX | 0.00 | 0.00 |
| DEBT SERVICE | 13,534.25 | 23,534.25 |
| 2015 CITY HALL | 101,282.28 | 239,472.68 |
| WATER | 10,876.11 | 137,531.74 |
| SEWER | 10,326.28 | 96,293.47 |
| TOTAL | 158,580.15 | 729,591.74 |

REVENUES

| FUND | MONTH TO DATE REVENUES | YEAR TO DATE REVENUES |
|---------------------------|---------------------------------------|----------------------------------|
| GENERAL | 11,449.49 | 179,562.30 |
| ROAD USE | 4,402.32 | 43,161.22 |
| EMPLOYEE BENEFIT | 3,356.14 | 66,246.80 |
| EMERGENCY | 128.86 | 2,712.00 |
| LOCAL OPTION SALES TAX | 2,706.62 | 26,876.04 |
| DEBT SERVICE | 1,041.05 | 20,593.98 |
| 2015 CITY HALL | 17,304.00 | 733,687.60 |
| WATER | 9,086.90 | 111,178.17 |
| SEWER | 8,516.24 | 102,056.01 |
| TOTAL | 57,991.62 | 1,286,074.12 |